



## COUNCIL AGENDA ITEM MEMORANDUM

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### **DEPT./DIVISION SUBMISSION & REVIEW:**

Belinda Mattke, Director of Purchasing and Facility Services

**ITEM DESCRIPTION:** Consider adopting a resolution authorizing the procurement of online auction services for the sale of City surplus property for FY 2021 from GovDeals, Inc. of Montgomery, Alabama.

**BACKGROUND:** Authorization of the use of this online auction service will provide for the continued disposal of surplus City property through GovDeals, Inc. (GovDeals) during FY 2021 utilizing BuyBoard contract #620-20, which is effective until August 30, 2023. Contracts awarded through BuyBoard have been competitively procured and meet the statutory procurement requirements for Texas municipalities.

GovDeals provides the marketing of surplus items using a nationwide web application, email notification of the availability of items to commodity-specific vendors, collection of proceeds from the winning bidders, and submission of the proceeds to the City. In prior years, the 12.5% commission charged by GovDeals on sales was allocated at 10% to the purchaser of the surplus goods and 2.5% to the City. At the recommendation of GovDeals to be consistent with how other public agencies are handling the fee, Staff is recommending that the City move to GovDeals' 'No Fee to Member' (i.e. no fee to the City) model that will pass the entire 12.5% commission fee to the purchaser of the surplus goods resulting in 100% of sale proceeds to the City.

GovDeals has provided online auction services to the City for several years, and staff has been pleased with the online functionality and the quality of service provided by GovDeals. Accordingly, staff is recommending that Council authorize the continued use of the GovDeals online auction services for FY 2021.

### **ALIGNMENT WITH ADOPTED PLANS:**

Plan	Comments
Strategic Plan	This item supports the City of Temple's Strategic Plan goal of "An open, responsive, and accountable government" as well as the Strategic Plan commitment to "Employ

Plan	Comments
	fiscally-responsible practices and policies that ensure City investments are made based on sound review and analysis.”

**STAFF RECOMMENDATION:** Adopt resolution as presented in item description.

**BOARDS & COMMISSIONS RECOMMENDATION:** This item was not reviewed by any of the official boards and commissions.

**FISCAL IMPACT:** Based on historical revenues, it is estimated that revenues from the sale of City surplus property for FY 2021 will total approximately \$150,000. Revenue generated from the sale of auction items will be booked to a revenue account for the respective fund responsible for the asset sold.

**ATTACHMENTS:**  
Resolution