

FY 2021

BUDGET ADJUSTMENT FORM

Use this form to make adjustments to your budget. All adjustments must balance within a Department.

Adjustments should be rounded to the nearest \$1.

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ACCOUNT NUMBER	PROJECT #	ACCOUNT DESCRIPTION	INCREASE		DECREASE
365-3400-531-69-74	102367	NPD - Midtown District Plan	\$ 33,750		
365-3400-531-65-32		Contingency			33,750
561-5200-535-69-74	102367	NPD - Midtown District Plan	55,100		
561-5000-535-65-32		Contingency			55,100
TOTAL.....			\$ 88,850	\$	88,850

EXPLANATION OF ADJUSTMENT REQUEST- Include justification for increases AND reason why funds in decreased account are available.

Allocate available bond proceeds for the Midtown District Neighborhood Plan.

DOES THIS REQUEST REQUIRE COUNCIL APPROVAL?

☒ Yes☐ No

DATE OF COUNCIL MEETING

10/01/20

WITH AGENDA ITEM?

☒ Yes☐ No

Department Head/Division Director

Date _____

	Approved
	Disapproved

Finance

Date _____

	Approved
	Disapproved

City Manager

Date _____

	Approved
	Disapproved