



COUNCIL AGENDA ITEM MEMORANDUM

DEPT./DIVISION SUBMISSION & REVIEW:

Brynn Myers, City Manager
Erin Smith, Assistant City Manager

ITEM DESCRIPTION: Consider adopting a resolution authorizing a professional services agreement with Kasberg, Patrick and Associates, LP, for design services to develop the Midtown Neighborhood Planning District, in the amount of \$88,850.

BACKGROUND: Work to be performed under this contract consists of planning, landscape architecture, and engineering services to develop the utility schematic design, lighting design, concept plan, and final neighborhood plan document for the Midtown Neighborhood Planning District. The planning studies will consist of identifying neighborhood characteristics through community meetings and events, data collection, and multi-modal connectivity evaluation. The final product will be a complete long-range neighborhood plan document for the Midtown Neighborhood Planning District to include the following:

- I. Introduction
- II. Community Vision and Guiding Principles
- III. Neighborhood Context: Challenges and Opportunities
- IV. Goals, Strategies, Actions
- V. Projects (utilities, connectivity, parks, landscape design, lighting, etc.)
- VI. Action Plan

Consultant services recommended under this contract include the following tasks and costs:

Water Schematic Design	\$ 28,300
Wastewater Schematic Design	26,800
Neighborhood and Community Leader Meetings	6,750
Concept Design	22,500
Lighting Design	4,500
TOTAL	<u>\$ 88,850</u>

KPA was selected from the City's list of pre-qualified engineers to perform this work based on their experience with the development of neighborhood plans and knowledge of the Temple neighborhoods.

Timeframe for design is 6 months from the Notice to Proceed, pending scheduling of the neighborhood and community leader meetings.

ALIGNMENT WITH ADOPTED PLANS:

Plan	Comments
Strategic Plan	This item supports the City of Temple's Strategic Plan goals of "Neighborhoods Where People Love to Live" and "Infrastructure and Systems that Support Exceptional Services and Community Growth", as well as the Strategic Plan commitments of "Foster cohesive, distinct, vibrant, safe, and attractive neighborhoods where citizens take pride and are engaged with their community" and "Infrastructure and Systems that Support Exceptional Services and Community Growth."

STAFF RECOMMENDATION: Adopt resolution as presented in item description.

BOARDS & COMMISSIONS RECOMMENDATION: This item was not reviewed by any of the official boards and commissions.

FISCAL IMPACT: A budget adjustment is being presented to Council for approval to appropriate funding for the professional services agreement with Kasberg, Patrick and Associates, LP for the design of the Midtown Neighborhood Planning District. After approval of the budget adjustment, funding in the amount of \$ 88,850 will be available in project 102367 as follows:

	561-5200-535-6974	365-3400-531-6974	Total
Project Budget	\$ 55,100	\$ 33,750	\$ 88,850
Encumbered/Committed to Date	-	-	-
Kasberg, Patrick & Associates, LP	(55,100)	(33,750)	(88,850)
Remaining Project Funds Available	\$ -	\$ -	\$ -

ATTACHMENTS:

Engineer's Proposal
Midtown Neighborhood Planning District Boundary Map
Resolution
Budget Adjustment