

FY **2022****BUDGET ADJUSTMENT FORM**

Use this form to make adjustments to your budget. All adjustments must balance within a Department.

**Adjustments should be rounded to the nearest \$1.**

			+		-	
ACCOUNT NUMBER	PROJECT #	ACCOUNT DESCRIPTION	INCREASE		DECREASE	
110-xxxx-5xx-1xxx		General Fund - 4% Across the Board	\$ 824,981			
110-0000-352-13-45		Fund Balance - General Fund			\$ 824,981	
240-xxxx-5xx-1xxx		Hotel/Motel Tax Fund - 4% Across the Board	\$ 22,372			
240-0000-358-11-10		Fund Balance - Hotel/Motel Fund			\$ 22,372	
292-xxxx-5xx-1xxx		Drainage Fund - 4% Across the Board	\$ 15,248			
292-0000-358-11-10		Fund Balance - Drainage Fund			\$ 15,248	
520-xxxx-5xx-1xxx		Water/Wastewater Fund - 4% Across the Board	\$ 92,357			
520-5200-535-63-57	102118	Capital Bldgs & Grnds / Water Line Improvements			\$ 92,357	
365-xxxx-5xx-1xxx		MCIP Bonds - 4% Across the Board	\$ 1,439			
365-3400-531-65-32		Capital Bonds / Contingency			\$ 1,439	
561-xxxx-5xx-1xxx		UR Bonds - 4% Across the Board	\$ 1,439			
561-5000-535-65-32		Capital Bonds / Contingency			\$ 1,439	
DO NOT POST						
<b>TOTAL.....</b>			\$ 957,836		\$ 957,836	

**EXPLANATION OF ADJUSTMENT REQUEST** - Include justification for increases AND reason why funds in decreased account are available.

To appropriate funding for the 4% across the board salary adjustment for all employees (general government &amp; civil service), as well as other authorized salary adjustments to be effective June 10, 2022.

DOES THIS REQUEST REQUIRE COUNCIL APPROVAL?

☒ Yes☐ No

DATE OF COUNCIL MEETING

06/02/22

WITH AGENDA ITEM?

☒ Yes☐ No

Department Head/Division Director

Date

☐ Approved  
☐ Disapproved

Finance

Date

☐ Approved  
☐ Disapproved

City Manager

Date

☐ Approved  
☐ Disapproved