

FY **2024****BUDGET ADJUSTMENT FORM**

Use this form to make adjustments to your budget. All adjustments must balance within a Department.

Adjustments should be rounded to the nearest \$1.

ACCOUNT NUMBER	PROJECT NUMBER	ACCOUNT DESCRIPTION	ACCOUNT INCREASE	ACCOUNT DECREASE	
561-5400-535-69-25	102661	Capital - Bonds / Bird Creek, Phase 4C	\$ 103,319		
561-5000-535-65-32		Capital - Bonds / Contingency		\$ 103,319	
TOTAL.....			\$ 103,319	\$ 103,319	

EXPLANATION OF ADJUSTMENT REQUEST

Include justification for increases AND reason why funds in decreased account are available.

To appropriate additional funding needed for change order #2 to the construction contract with D. Guerra Construction, LLC for the construction of Phase 4C of the Bird Creek Interceptor Project in the estimated amount of \$126,920.

DOES THIS REQUEST REQUIRE COUNCIL APPROVAL?

☒ Yes☐ No

DATE OF COUNCIL MEETING

09/05/24

WITH AGENDA ITEM?

☒ Yes☐ No

Department Head/Division Director

Date

☐ Approved
☐ Disapproved

Finance

Date

☐ Approved
☐ Disapproved

City Manager

Date

☐ Approved
☐ Disapproved