



## COUNCIL AGENDA ITEM MEMORANDUM

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**DEPT./DIVISION SUBMISSION & REVIEW:**

Kellie Brown, Chief Information Officer

**ITEM DESCRIPTION:** Consider adopting a resolution authorizing the renewal of an annual software subscription for MyGovernmentOnline permitting, planning, code enforcement, fire, public works and city secretary online software from South Central Planning and Development Commission of Houma, LA in the estimated amount of \$86,904.

**BACKGROUND:** The City has been using MyGovernmentOnline software solution since March 2018 for the Planning & Zoning, Permitting, Code Enforcement, and Fire departments. We are adding public works and city secretary this year. Staff is recommending the continued use of the software through FY 2025. This software was purchased to enable a more efficient workflow, easier navigation, and a fully integrated development process. This software allows staff to create a customized workflow that best fit the needs of our development community. MyGovernmentOnline enables staff to utilize laptops, iPads, smart phones, and tablet devices in the field to record notes and view, schedule, and modify inspections.

The MyGovernmentOnline solution is available from the South Central Planning and Development Commission (SCPDC) through an interlocal agreement with the Capital Area Council of Governments, a Texas regional planning commission and political subdivision of Texas. SCPDC is the developer and sole source provider for the maintenance of their product. On January 19, 2017, Council authorized the utilization of the interlocal contract. This interlocal agreement automatically renews in 12-month periods unless terminated in accordance with the agreement.

Software and license fees for use of the MyGovernmentOnline software are invoiced monthly based on an anticipated annual permit volume. Staff is projecting an estimated annual permit volume of 8,001-10,000, which per the interlocal agreement, equates out to \$7,242 monthly for an estimated annual total of \$86,904.

**ALIGNMENT WITH ADOPTED PLANS:**

Plan	Comments
Strategic Plan	This item supports the City of Temple Strategic goal of An organization committed to performance excellence,” and the Strategic Plan commitment to “Optimize the use of data and technology to improve service and protect mission critical infrastructure.”

**STAFF RECOMMENDATION:** Adopt resolution as presented in item description.

**BOARDS & COMMISSIONS RECOMMENDATION:** This item was not reviewed by any of the official boards and commissions.

**FISCAL IMPACT:** Funding for the purchase of MyGovernmentOnline software subscription from South Central Planning and Development Commission in the amount of \$86,904 is included in the adopted FY 2025 Budget as shown below:

	Account	Amount
MyGovernment Online Subscription (61%)	110-1900-519-2515	\$ 53,011
MyGovernment Online Subscription (39%)	520-5000-535-2515	33,893
<b>Total Funding Available</b>		<b><u>\$ 86,904</u></b>

**ATTACHMENTS:**

Resolution