



## COUNCIL AGENDA ITEM MEMORANDUM

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### **DEPT./DIVISION SUBMISSION & REVIEW:**

Belinda Mattke, Director of Purchasing and Facility Services

Randi Hairston, Assistant Director of Purchasing and Facility Services

**ITEM DESCRIPTION:** Consider adopting a resolution authorizing contract amendment #1 to the agreement with Tetra Tech, Inc. of Maitland, FL, for debris removal monitoring and consulting services in the estimated amount of \$643,377.

**BACKGROUND:** Approval of this item will authorize contract amendment #1 to the agreement with Tetra Tech, Inc. for additional debris removal monitoring services. On June 20, 2024, Council approved an agreement with Tetra Tech, Inc. for debris removal monitoring and consulting services as needed in the event of a disaster or emergency, procured through RFP #23-02-24, in the estimated amount of \$505,740. In response to damage from the tornadoes and storm that struck the City on May 22, 2024, Tetra Tech has provided debris removal monitoring services in coordination with the debris removal contractor, D&J Enterprises. Additional funding is needed to complete services throughout the City. With the addition of \$643,377, the total contract value is \$1,149,117.

The scope of services as outlined in the agreement with Tetra Tech provides for unit rates. The City will pay Tetra Tech for the work completed at the unit rates defined in the contract.

Staff is working with the Federal Emergency Management Agency (FEMA) to apply for reimbursement for debris removal monitoring and consulting services from the Public Assistance (PA) grant program. Under the PA grant, FEMA reimburses up to 75% of eligible debris removal expenditures. The City's share of costs is estimated at \$300,590. Of that amount, \$282,843 is the City's 25% grant match and \$17,747 is related to costs that are not eligible for FEMA reimbursement. It is anticipated the City will receive FEMA reimbursement in the amount of \$848,527 for the costs related to Tetra Tech's services.

### **ALIGNMENT WITH ADOPTED PLANS:**

Plan	Comments
Strategic Plan	This item supports the City of Temple's Strategic Plan goal of "Infrastructure, facilities, and systems that support exceptional services and community growth" and the commitment to "Provide responsive solid waste and recycling services."

**STAFF RECOMMENDATION:** Adopt resolution as presented in item description.

**BOARDS & COMMISSIONS RECOMMENDATION:** This item was not reviewed by any of the official boards and commissions.

**FISCAL IMPACT:** A budget adjustment is being presented to Council for approval to appropriate funding for contract amendment #1 to the agreement with Tetra Tech, Inc. for debris removal monitoring and consulting services. Upon approval of the budget adjustment, funding for the debris removal monitoring and consulting services in the amount of \$643,377 will be available as follows:

	110-2320-540-2191	110-1200-515-2191	110-3500-552-2616	Total
Monitoring/Consulting Services Budget	\$ 453,240	\$ 52,500	\$ 17,747	\$ 523,487
Budget Amendment	625,630	-	-	625,630
Encumbered/Committed to Date	(453,240)	(52,500)	-	(505,740)
CA #1 - Tetra Tech	(625,630)	-	(17,747)	(643,377)
Remaining Funds	\$ -	\$ -	\$ -	\$ -

**ATTACHMENTS:**

Resolution  
Budget Adjustment