



COUNCIL AGENDA ITEM MEMORANDUM

DEPT./DIVISION SUBMISSION & REVIEW:

Natalie Alvara, Director of Libraries and Museums

ITEM DESCRIPTION: Consider adopting a resolution authorizing the implementation of an integrated library solution, Polaris, and a three-year subscription with Innovative Interfaces, Inc. of Ann Arbor, Michigan in the estimated amount of \$200,481.

BACKGROUND: Authorization of this purchase from Innovative Interfaces Incorporated will provide for a comprehensive and production-ready integrated library system (ILS), Polaris. Polaris is a complete system with automated and user-friendly end-user services. This ILS will support an online public access catalog, circulation, acquisition, serials, interlibrary loans, reporting, cataloging, and administrative modules for use in the Temple Public Library.

Request for Proposals #59-01-25 was issued to procure the ILS. Three proposals were received from Innovation Interfaces; Insignia Software of Alberta, Canada; and SirsiDynix of Lehi, Utah. An evaluation committee comprised of Library and Information Technology staff reviewed and scored proposals based on the stated evaluation criteria: experience, qualifications, and reputation of supplier and key staff members; compliance with the City's requirements and capabilities of the solution; approach to migration, implementation, and training; and pricing proposal. The evaluation committee along with Finance staff participated in a demonstration of the top-ranked firm's solution. It was determined that Innovative Interfaces will provide the best value for the City, as shown in the attached proposal tabulation.

The solution is scheduled to be implemented and go live on October 1, 2025. The initial subscription term will expire September 30, 2028, with the option to renew for two additional one-year periods.

ALIGNMENT WITH ADOPTED PLANS:

Plan	Comments
Strategic Plan	This item supports the City of Temple Strategic Plan goal to be a “An organization committed to performance excellence,” and the Strategic Plan commitment to “Optimize the use of data and technology to improve service.”
Library Master Plan	This item supports the Temple Public Library Master Plan goal, stated as “replacing the current ILS with a new system that can expand with demand and offer a full suite of customizable services to meet the rapidly changing needs of customers and staff.”

STAFF RECOMMENDATION: Adopt resolution as presented in item description.

BOARDS & COMMISSIONS RECOMMENDATION: This item was not reviewed by any of the official boards and commissions.

FISCAL IMPACT: Funding for the implementation of an integrated library solution, Polaris, with Innovative Interfaces, Inc. in the amount of \$53,768 is available in 110-5940-555-6221, project 103296 as follows:

Project Budget	\$	75,000
Encumbered/Committed to Date		-
Innovative Interfaces, Inc.		(53,768)
Remaining Project Funds Available	\$	21,232

The FY 2026 through FY 2028 operating budget for Library will include funding of \$146,713 to support the full contract with Innovative Interfaces, Inc. for a total estimated amount of \$200,481.

ATTACHMENTS:

Resolution
Proposal Tabulation