



## COUNCIL AGENDA ITEM MEMORANDUM

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**DEPT./DIVISION SUBMISSION & REVIEW:**

Kevin Beavers, Director of Parks and Recreation  
Chuck Ramm, Assistant Director of Parks and Recreation

**ITEM DESCRIPTION:** Consider adopting a resolution authorizing an annual services agreement with Grass Works Lawn Care of Leander for horticulture services at various locations around the City in the estimated amount of \$54,743 for FY 2025.

**BACKGROUND:** Approval of this item will allow for horticulture services at various locations within the City with Grass Works Lawn Care (Grass Works). Horticulture services include maintenance of tree wells and landscape beds, trimming and pruning of trees and shrubs, weed eating, mulching, application of pre- and post-emergent chemicals, and testing of irrigation lines. Grass Works will provide the horticulture services at Friar's Creek Trail, South 1st Street medians and planter beds, Avenue R and 25th Street, Loop 363 and I-35 corners, and Adams/Central Avenue and I-35 corners.

Request for Proposals #35-01-25 was issued to procure the horticulture services. Two proposals were received from Grass Works and Heart of Texas Landscape & Irrigation, Co. of Belton. An evaluation committee comprised of Parks & Recreation and Finance staff determined the proposal submitted by Grass Works will provide the best value for the City as shown in the evaluation tabulation attachment. Evaluation factors included the overall proposed pricing, demonstrated understanding of the scope of work and proposed work plan, experience, reputation and abilities, and quality and quantity of personnel and equipment.

The annual contract will commence October 1, 2024 and continue through September 30, 2025. The contract can be extended four additional one-year periods, if agreeable to both parties.

**ALIGNMENT WITH ADOPTED PLANS:**

Plan	Comments
Strategic Plan	This item supports the City of Temple's Strategic Plan goal of "Beautiful spaces and unique experiences" as well as the Strategic Plan commitment to "Enhance and expand

Plan	Comments
	our infrastructure of parks, recreation centers, green spaces, and trails to encourage active living and wellness.”

**STAFF RECOMMENDATION:** Adopt resolution as presented in item description.

**BOARDS & COMMISSIONS RECOMMENDATION:** This item was not reviewed by any of the official boards and commissions.

**FISCAL IMPACT:** Funding for an annual services agreement for the horticulture services at various locations within the City with Grass Works Lawn Care in the estimated amount of \$54,743 is available as follows:

Service Area	Account #	Amount
Avenue R & 25 <sup>th</sup> Street	110-3595-552-2623	\$ 14,528
South 1 <sup>st</sup> Street Planter Beds	110-3595-552-2623	10,682
Friar’s Creek Trail	110-3595-552-2623	9,517
South 1 <sup>st</sup> Street Medians	110-3595-552-2623	8,547
Adams/Central Avenue & I-35 Corners	110-3595-552-2623	7,435
Loop 363 & I-35 Corners	110-3500-552-2623	4,034
Total		\$ 54,743

**ATTACHMENTS:**

Resolution  
Proposal Evaluation Tabulation